

POSITION DESCRIPTION

Dispute Resolution / Employment Lawyer – Full-time

BOWDEN McCORMACK Lawyers + Advisers

Position Title	Dispute Resolution / Employment Lawyer
Location	101 Mitchell Street, Darwin
Salary	To be negotiated
Responsible to	Legal Practice Manager

Submitting your application

Applications must include:

- a copy of your Resume or CV; and
- a document addressing the Position Specific, Desirable and Generic Selection Criteria.

Submission contacts

E-mail Address	bmlaw@bowden-mccormack.com.au
Postal Address	GPO Box 2644 DARWIN NT 0801
Hand Delivery Address	Suite 4, Level 1, Northgate Plaza 101 Mitchell Street DARWIN NT

BOWDEN McCORMACK

Lawyers + Advisers

Background

If the current pandemic has shown us anything, it is that there is value in the regions. Value in the form of safety, but also opportunity. If the past 18 months is anything to go by, there is a change occurring which will be very difficult to stop. That change is a shift of people and job opportunities to those regions, and with this shift will flow investment and the need for highly-skilled people.

People are seeking meaning in their lives. Their work must be meaningful, but there must also be genuine balance so that time with family can be truly enjoyed. Here at Bowden McCormack we believe we come fairly close to offering the best of both worlds - meaningful work in a wonderful location, Darwin, and the ability to spend the time desired with family and friends - and doing those all-important 'other' things.

We acknowledge and embrace the fact that the option of working from home now simply cannot be ignored. However, we have learned from experience that the office still has its place – it remains extremely important in a range of areas, including learning, team connection and social collaboration. As a result, we utilise both options, and actively work with our team to strike a balance on an individual basis.

Join our team

If you are a Dispute Resolution / Employment lawyer looking to broaden your experience in an exceptional part of the world, then look no further than being a part of the team which conducts the most unique practice in the region.

Bowden McCormack is a law firm that provides strategic, high-value commercial and corporate advice for companies, SMEs, not-for-profits, government and statutory bodies across Northern Australia. In particular, it has a niche market in providing such advice to Aboriginal leaders, Aboriginal clan groups and their corporations, Land Councils and various remote area charitable organisations. Advice in these areas focuses upon property transactions (particularly under the *Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)*), commercial law, governance and dispute resolution, including employment matters.

Our firm provides advice in a professional, determined and forthright manner. We are strongly committed, commercial and provide a culturally-appropriate approach which allows us to provide relevant, strategic and practical assistance.

Primary Objectives

- To provide high quality legal advice and representation to the firm's clientele in a professional manner

Key Responsibilities

- Represent, assist and advise clients in Dispute Resolution / Employment matters;
- To continually develop the professional skills, expertise and experience required of a legal practitioner;
- Assist in the development of appropriate skills, experience and expertise of the firm's staff; and
- Any and all other duties that are safe, legal and logical and within the limits of the employee's skill, competence and training.

SELECTION CRITERIA

Dispute Resolution / Employment Lawyer – Full-time

Selection Criteria

Essential:

1. Qualified to be admitted as a legal practitioner in the Northern Territory;
2. Experience in providing legal advice, including capacity to provide legal representation;
3. At least 2 years post admission experience with Dispute Resolution / Employment matters
4. Demonstrated, highly-developed written and oral communication skills;
5. Well-developed negotiation skills, particularly in relation to Dispute Resolution / Employment matters;
6. Ability to work under pressure with minimal supervision, and have an adaptable, flexible approach to work;
7. High level of organisational skills with a proven ability to determine workload priorities and meet stringent deadlines;
8. Professional and courteous communication skills with the ability to contribute to and work as part of a professional team;
9. Preparedness to travel to and work in remote areas as required;
10. Sound professional ethics of confidentiality and discretion; and
11. Current drivers licence (manual).

Desirable:

1. An understanding of, or experience in dealing with, remote community and economic development issues;
2. Experience working with Aboriginal organisations, persons and issues;
3. Ability to work effectively and efficiently as part of a multi-disciplined team;
4. High level of computing skills; and
5. Legal research skills.

Generic Capabilities

1. High level communication skills
2. Ability to achieve results.

3. Ability to develop productive working relationships.
4. Demonstrated personal drive, integrity and the ability to work under pressure.
5. Strong negotiation skills.
6. Strong computer/technology skills.
7. High level organisational skills.